MINUTES of a REGULAR meeting of the ELECTORAL AREA ADVISORY COMMITTEE held in the Board Room at the Regional District Office on Thursday, March 3, 2011

Call Meeting to Order

The Chair called the meeting to order at 10:30 a.m.

Approval of Agenda

Moved and seconded by Directors Gavinchuk and Macnabb
That the Agenda of the March 3, 2011 Electoral Area Advisory Committee meeting be approved with the following amendments:
Addition of Item C.3 – Safe Communities Report
Addition of Item E.1 – Jaws of Life (120) Service and Fire Training Centre (249) Service
Deletion of Item F.20 – Building Department Review

CARRIED

Committee Meeting – May 2011

It was agreed that the May meeting would be rescheduled to Monday, May 2, 2011 to accommodate those Directors wishing to attend the Southern Interior Local Government Association (SILGA) Convention.
ADOPTION OF MINUTES

Electoral Area Advisory Committee – February 3, 2011

Moved and seconded by Directors Foisy and Gavinchuk
That the minutes of the February 3, 2011 Electoral Area Advisory Committee Meeting be adopted as circulated.

CARRIED

PETITIONS AND DELEGATIONS

Development Variance Permit Application
RUIGROK, Jake and Patricia (File No. 10-0665-E-DVP)

The Deputy Planning Manager advised that two written submissions had been received.

1) Jill and R. Curran, 3023 Creighton Valley Road, wrote in favour of the application, stating that their property interest would not be affected in any way by the proposed principal farm building

2) Travis Lenius, 3017 Creighton Valley Road, wrote in opposition to the application, citing the effect on the pristine neighbourhood, views, fresh air and wide open spaces.

Jake Ruigrok, applicant, advised that he had not been aware of the building regulations. He advised that approximately 1000 pounds of rabbits would be killed each month which would produce 1000 pounds of carcasses. There would be approximately a wheelbarrow of manure per day. He advised that he would comply with any requests for venting. It was noted that he would have 1-2 employees.

Bill Wynnychuk, 3043 Creighton Valley Road, expressed concerns that the building regulations had not been followed, and requested that the property owner be in compliance with the regulations before the variance was allowed to proceed. Concerns were expressed regarding the potential for bugs, coyotes, rodents, etc. with respect to disposal of the carcasses.

Marcell Viret, speaking on behalf of Travis Lenius of 3017 Creighton Valley Road, referred to a Statement of Adjustments that had been signed by previous property owners wherein it was stated that no poultry, swine, sawmills, etc. would be established.

Development Permit Application
Sugar Lake Resort Inc. c/o Larry Arcand (File No. 10-0717-E-DP)

No one was present to speak to this application.

Vernon / North Okanagan Detachment - Safe Communities Unit

The Regional Crime Prevention Coordinator introduced the new Crime Prevention Manager, Jim Patenaude. Discussion took place regarding the continued need for a visible police presence. Mr. Patenaude was requested to establish a working relationship with the Community Associations.
Moved and seconded by Directors Gavinchuk and Foisy
That the February 28, 2011 Vernon / North Okanagan Detachment – Safe Communities Unit report be received for information.

CARRIED

REPORTS

Advisory Planning Commission Meetings

Moved and seconded by Directors Macnabb and Foisy
That the minutes of the following meetings be received for information:
- Electoral Area "E" – Meeting of January 31, 2011
- Electoral Area "E" – Meeting of February 28, 2011

CARRIED

Planning and Building – 4th Quarter Summary

Discussion took place regarding the number of overtime hours. It was confirmed that the hours were primarily due to the Regional Growth Management Strategy and the number of overtime hours should be decreasing in 2011.

Moved and seconded by Directors Halvorson and Macnabb
That the report dated January 1, 2011 from General Manager, Planning and Building regarding Planning and Building – 4th Quarter Summary be received for information.

CARRIED

Sustainability Program Report

The Sustainability Coordinator advised the following:

- The Okanagan Indian Band has established a Wilsey Dam Committee, with the objective of putting forward an application for fish passage at Wilsey Dam that fits the requirements of the BC Hydro Fish Passage Framework. The next meeting is scheduled for 4:30 p.m. on Thursday, March 10, 2011 at the BC Hydro office. It was suggested that the Wilsey Dam project may provide an opportunity to engage in discussions with BC Hydro regarding compensation for transmission lines.
- The Electoral Areas “D” and “E” Official Community Plan review has been posted for input. Two public open houses have been scheduled for April 4, 2011 and April 14, 2011.
- The last public open house for the Kingfisher Local Area Plan is scheduled for March 23, 2011.
- An Inquisitive Clips Film Competition is in place which recognizes sustainable actions.
- The Request for Proposal for the Technical Assessment of the Shuswap River Watershed Sustainability Plan has been posted on BC Bid, Civicinfo and the RDNO website. Open houses will be held in early April 2011.

Discussion took place regarding the process for bringing forward projects for consideration under the Community Works Fund, and it was confirmed that all such requests are to be forwarded to the Sustainability Coordinator.
Moved and seconded by Directors Macnabb and Gavinchuk
That the March Sustainability Report dated February 15, 2011 be received for information.  
CARRIED

UNFINISHED BUSINESS

Jaws of Life (120) Service and Fire Training Centre (249) Service

Moved and seconded by Directors Macnabb and Halvorson
That it be recommended to the Board of Directors that the representatives from participating electoral areas (namely Electoral Areas “B”, “C”, “D”, “E” and “F”) agree to participate in a dissolution process for the Jaws of Life (120) service.
CARRIED

Moved and seconded by Directors Macnabb and Halvorson
That it be recommended to the Board of Directors that with respect to the Fire Training Centre (249) service, the City of Vernon be requested to provide a proposal for the option outlined in their former Fire Chief’s Report entitled “Option 3 – Negotiate with RDNO to manage/operate the FTC”
CARRIED

NEW BUSINESS

Development Variance Permit Application
Jake and Patricia Ruigrok (File No. 10-0665-E-DVP)

Moved and seconded by Directors Foisy and Gavinchuk
That it be recommended to the Board of Directors that, upon consideration of input from adjacent landowners, a Development Variance Permit be issued for the property legally described as That Part of Lot 213, Shown on Plan B14147; Sec 15, Twp 57, ODYD, Plan 663, and located at 3029 Creighton Valley Road, Electoral Area “E” to vary Table 1 of Division 1601 of the Regional District of North Okanagan Zoning Bylaw No. 1888, 2003 by reducing the principal farm building east side yard setback from 30 m to 1.13 m as shown on the building location certificate and building elevations attached to the Development Services Report dated January 20, 2011 subject to the following:
1. Eaves on the east facing side of the principle barn building may not project from the exterior wall more than 0.10 m; and
2. Exhaust fans may not be located on the east, north or south facing side of the principal farm building; and
3. Outdoor compost storage, solid agricultural waste and agricultural waste storage facilities must be setback at least 30 metres from all property lines and domestic well sources in accordance with Tables 3 and 4 of Division 1601 of Zoning Bylaw No. 1888, 2003.
CARRIED

Discussion took place with regard to monitoring and it was confirmed that the Regional District would not have authority to ensure compliance.
Moved and seconded by Directors Macnabb and Foisy
That Jake and Patricia Ruigrok (owners of the property legally described as That Part of Lot 213, Shown on Plan B14147; Sec 15, Twp 57, ODYD, Plan 663, and located at 3029 Creighton Valley Road, Electoral Area “E”) be encouraged to comply with the BC Environmental Farm Plan Program.

CARRIED

Opposed: Director Gavinchuk

Development Permit Application
Sugar Lake Resort Inc. c/o Larry Arcand (File No. 10-0717-E-DP)

Moved and seconded by Directors Foisy and Halvorson
That it be recommended to the Board of Directors that a Development Permit be issued for the property legally described as District Lot 4608, ODYD and located at 1630 Sugar Lake Road, Electoral Area “E” subject to the following:
1. no more than one seasonal single family recreation dwelling may be constructed per ‘share lot’ on the ‘share lots’ shown on the site plan attached to the Development Services Information Report dated February 17, 2011;
2. vehicle parking should be in smaller clusters and the view from Sugar Lake of parking areas should be screened with buildings, landscaping or natural vegetation;
3. the massing of buildings should be variable in form and should be incorporated where practical, into smaller blocks which relate to the contours of the natural landscape;
4. exterior design and finish should incorporate products which compliment the natural setting.

CARRIED

IN CAMERA

Moved and seconded by Directors Macnabb and Halvorson
That, pursuant to Section 92 of the Community Charter, the regular meeting of the Electoral Area Advisory Committee convene In Camera to deal with matters deemed closed to the public in accordance with Section 90(1)(c), (f) and (g) of the Community Charter.

CARRIED

The regular meeting of the Electoral Area Advisory Committee adjourned to meet In Camera at 12:18 p.m.

The regular meeting of the Electoral Area Advisory Committee reconvened at 1:57 P.M.

Bylaw 2488 – Electoral Areas Emergency Program

Moved and seconded by Directors Macnabb and Gavinchuk
That it be recommended to the Board of Directors that Electoral Areas Emergency Program Bylaw No. 2488, 2011 be given First, Second and Third readings; and further
That Electoral Areas Emergency Program Bylaw No. 2488, 2011 be Adopted.

CARRIED
Southern Interior Local Government Association 2011 Conference

Moved and seconded by Directors Halvorson and Foisy
That it be recommended to the Board of Directors that the attendance and any costs related thereto be authorized for Electoral Area Directors wishing to attend the 2011 Southern Interior Local Government Association Conference scheduled for May 4-6, 2011 in Merritt, BC and that all costs be allocated to Electoral Area Services (021) budget.

CARRIED

Meat Inspection Regulations

Moved and seconded by Directors Macnabb and Halvorson
That it be recommended to the Board of Directors that the Ministry of Health Services be advised as follows:
1) That in response to the letter dated February 17, 2011, the Regional District objects to the limited scope of the meat inspection system review; and
2) That in response to the letter dated February 23, 2011, the Regional District is not agreeable to the suggested approach and believes it is imperative that the provincial government clearly state its commitment to working with community scale producers to ensure that they are able, within the regulation, to continue to produce meat in a way that does not compromise their principles or the financial viability of their operations.

CARRIED

Opposed: Director Gavinchuk

Strategic Planning for Community Works Fund Spending, Priority Projects List

Moved and seconded by Directors Halvorson and Macnabb
That the Strategic Planning for Community Works Fund Spending, Priority Projects List dated February 16, 2011 be received for information.

CARRIED

Community Works Fund Project #040 – Kidston Road Multi-Use Path District of Coldstream

Moved and seconded by Directors Gavinchuk and Macnabb
That it be recommended to the Board of Directors that the construction of a multi-use path adjacent to Kidston Road (Palfrey Drive West trail) with the existing path and trail network at the “Red Gate” entrance to Kalamalka Lake Provincial Park be funded from the Community Works Fund in the amount of $75,000 ($50,000 from Electoral Area “C” and $25,000 from Electoral Area “B”).

CARRIED

Community Works Fund Project #046 – Silver Star Water Utility Cattle Fencing

Moved and seconded by Directors Macnabb and Foisy
That the value of in-kind work from Silver Star Resort Ltd. be determined; and further, That Silver Star Resort Ltd. be requested to pay or provide in-kind works for one-third of the cost of installation of a fence and cattle guard to exclude cattle from the Controlled Recreation Area of Silver Star which will exclude cattle from the capture zones of the open reservoirs of the Silver Star Water Utility; and further,
That the amount remaining after the contribution from Silver Star Resort Ltd. (two-thirds of the total cost) be paid from the Community Works Fund and allocated equally to Electoral Area “C” and Electoral Area “D”.

CARRIED

Community Works Fund Project #047 – Grindrod Water Intake Modification

Moved and seconded by Directors Halvorson and Macnabb
That it be recommended to the Board of Directors that the screen modification work for the Grindrod water intake be funded from the Community Works Fund at a net cost of $32,500 excluding HST.

CARRIED

Community Works Fund Project #048 – Mabel Lake Water Utility Intake Screen

Moved and seconded by Directors Halvorson and Macnabb
That it be recommended to the Board of Directors that the work required to increase the size of the intake screen for the Mabel Lake Water Utility be funded from the Community Works Fund at a net cost of $15,600 excluding HST.

CARRIED

Community Works Fund Project #049 – Coldstream Well 1 Backflow Prevention Valve

Moved and seconded by Directors Macnabb and Gavinchuk
That it be recommended to the Board of Directors that the installation of a backflow prevention valve in Coldstream Well 1 be funded from the Community Works Fund at a net cost of $18,000 excluding HST.

CARRIED

Community Works Fund Project #050 – Silver Star Water Utility UV Treatment Facility

Moved and seconded by Directors Macnabb and Halvorson
That it be recommended to the Board of Directors that the construction of a UV Treatment facility for the Silver Star Water Utility be funded from the Community Works Fund at a net cost of $200,000 excluding HST.

CARRIED

Community Works Fund Project #051 – Mabel Lake Septage Utility Monitoring Wells (3)

Moved and seconded by Directors Halvorson and Macnabb
That it be recommended to the Board of Directors that the installation of three monitoring wells for the Mabel Lake Septage Utility be funded from the Community Works Fund at a net cost of $22,000 excluding HST.

CARRIED
Community Works Fund Project #052 – Goose Lake Calcification

Moved and seconded by Directors Macnabb and Halvorson
That it be recommended to the Board of Directors that the project of calcifying Goose Lake to improve water quality be funded by providing $20,000, excluding HST, from the Community Works Fund.

CARRIED

Residential Waste Collection Survey for Electoral Area Residents

Moved and seconded by Directors Gavinchuk and Macnabb
That it be recommended to the Board of Directors that the Residential Waste Collection Survey, attached as 'Appendix A' to the report from the Waste Reduction Coordinator dated February 16, 2011 regarding Residential Waste Collection Survey, be approved for distribution to all residences in Electoral Areas "B", "C", "D", and "F" where residential curbside waste collection may be feasible to implement in future.

CARRIED

It was suggested that the survey be amended to include a more detailed address.

Bylaw 2485 – Electoral Area “D” and “E” Official Community Plan Amendment

Moved and seconded by Directors Foisy and Macnabb
That it be recommended to the Board of Directors that Electoral Areas “D” and “E” Official Community Plan Amendment Bylaw No. 2485, 2011 be given First reading and considered in conjunction with the Regional District (i) financial plan; and
(ii) waste management plan pursuant to Section 882 of the Local Government Act; and further,

That staff and the consultant be directed to hold a public information meeting in accordance with section 879 of the Local Government Act; and further

That Bylaw No. 2485, 2011 be referred to various agencies and First Nations in accordance with Section 879 of the Local Government Act.

CARRIED

Electoral Area “B” Commonage Fire Protection

Moved and seconded by Directors Macnabb and Gavinchuk
That it be recommended to the Board of Directors that the Area B, Commonage Fire Protection Report dated February 7, 2011 be received for information: and further

That staff be directed to undertake a public communication process; and further

That following the public communication process, no further action be taken unless a petition is received which collectively represents the support of greater than 50% of the property owners representing greater than 50% of the converted Land and Improvement value.

CARRIED
**Bylaw 1915 – Open Burning Fire Regulation – Proposed Amendments**

Moved and seconded by Directors Macnabb and Gavinchuk
That it be recommended to the Board of Directors that staff be directed to bring forward changes to the “Open Burning – Fire Regulation Bylaw No. 1915, 2004” as described in the report from the Bylaw Enforcement Officer dated February 18, 2011 and specifically, that new provisions be added to:

- Extend the time period for open burning from October 31st in one year to April 30th of the following year,
- Define two classes of burning:
  - Class ‘A’: for machine-piled debris piles with a diameter larger than 3 metres but less than 10 metres, resulting from land being cleared or partially cleared of vegetation to help prepare the land for a non-farming use, (e.g. farmland to residential, forest land to residential, forest land to open area or rural lands to subdivisions, etc.) and
  - Class ‘B’: for debris piles 3 metres or less in diameter that do not constitute debris from land being cleared or partially cleared of vegetation to help prepare the land for a different use.
- Provide for a Special Open Burning Permit if:
  - an "air curtain incinerator" or other forced air assistance device is used to burn debris from land being cleared or partially cleared of vegetation to help prepare the land for a non-farming use, or
  - the burn is for “farm practices” as defined in Right to Farm Regulations, or
  - the burn is for forest pest or disease control, or
  - the burn is for fire hazard reduction within Interface Areas
- Require a debris pile inspection prior to the issuance of a Class ‘A’ Open Burning Permit,
- Revise the definition of permitted burning materials to remove the restriction on the burning of vegetation debris that results from the clearing or partial clearing of land,
- Reduce the debris drying period to 180 days,
- Establish nominal fees for Class ‘B’ and Special Open Burning Permits,
- Establish substantial fees for Class ‘A’ Open Burning Permit applications,
- Establish fees for Class ‘A’ debris pile inspections,
- Establish substantial fines for Class ‘A’ violations,
- Establish a limit of one permit per property per year, and further
That staff be directed to investigate the development of an online Open Burning Permit application process.

**CARRIED**

**Proposed Legislative Changes**

Moved and seconded by Directors Halvorson and Macnabb
That it be recommended to the Board of Directors that the RDNO Administrator be directed to bring forward the following proposed legislative changes at the March 23, 2011 Regional District CAO / CEO forum:

- Regional District / Government Relations – education role for the Ministry with other Ministries
- Boundary Expansion – mandatory consultation with Regional District and affected residents
- Service Review / Withdrawal – workload issue related to frivolous complaints
- Section 13 Taxing Authority – to allow municipalities to tax beyond their boundaries
- Electoral Area Planning – mandatory three year commitment with requirement for one year advance notice

**CARRIED**
Electoral Area “D” Opinion Poll – Proposed Provincial Correctional Centre in Lumby

Moved and seconded by Directors Halvorson and Macnabb
That costs associated with the Electoral Area “D” Opinion Poll regarding a proposed Provincial Correctional Centre in Lumby be funded from the Electoral Area “D” Discretionary Fund.

CARRIED

ADJOURNMENT

There being no further business the meeting was adjourned at 3:30 p.m.

Certified Correct:

[Signatures]
Chair
Corporate Officer